**TEAM MI’KMAW NOVA SCOTIA CHAPERONING RESPONSIBILITY**

**CODE OF CONDUCT**

Team Mi’kmaw Nova Scotia is committed to ensuring the safety and well-being of all young people involved in our sport. Chaperoning responsibilities are part of that commitment. A chaperone may be the coach, assistant coach, or other individuals required to meet the 1:5 supervision requirement (see below) for larger teams.

We are committed to providing the best possible support for those with chaperoning responsibilities and the young people they work with and have under their care and guidance. The chaperone also plays an important role in creating a positive team and club culture in fostering cooperation and team spirit.

As per section 2.2 of the 2020 North American Indigenous Games Governing Manual,

* the athlete ratio as per NAIG Hosting Standards is 1:5. The number of chaperones allowed is determined by the total number of athletes and coaches to meet the 1:5 ratio.
* Chaperones assist coaching staff with supervisory duties for the duration of the Games. Their primary role will occur during non‐competition times.
* Chaperones must be of same gender as the team they are assigned to.
* Athletes are not to be left unsupervised at any point during the Games.
* Teams must register and assign chaperones as required according to their team size.

**Use of Chaperones**

Team Mi’kmaw Nova Scotia may appoint and use chaperones for events hosted by the club, tours and away trips.

As per NAIG requirement, the chaperone to athlete ratio will be at least 1:5; one chaperone for every five athletes.

**Scope**

This policy applies to anyone, whether they are in a paid or voluntary capacity, that is appointed to have chaperoning responsibilities for Team Mi’kmaw Nova Scotia. An individual with chaperoning responsibilities may be the coach, assistant coach, and those identified as chaperones.

This policy will continue to apply to a person even after they have stopped their association or employment with Team Mi’kmaw Nova Scotia if disciplinary action, related to their role as chaperone, has commenced.

**Responsibilities**

Chaperoning responsibilities are the complete supervision of assigned athletes, except during competition, for the duration of the trip. The final list of responsibilities will be determined by the coach or manager, depending on the age of the athletes, the nature of the event, and the skills and qualifications of other accompanying adults.

Chaperoning responsibilities include:

* ensuring the schedule is followed, for example, curfews, mealtimes, training sessions;
* enforcing the rules and report any infraction of the Athlete Code of Conduct;
* handling any emergencies with common sense and according to our codes and guidelines. Chaperones need to familiarise themselves with Team Mi’kmaw Nova Scotia;
* accompanying an injured or ill athlete who needs medical attention;
* making sure other relevant club policies are adhered to;
* working cooperatively with team officials, including coaches and managers;
* helping supervise travel schedules and travel logistics;
* not consuming any alcoholic beverages and/or use of cannabis or tobacco products while on chaperone duty;
* safeguarding the athlete’s tickets, keys, valuables and money when appropriate;
* maintaining a contact list of key people, such as managers, coaches, parents, emergency;
* Adhering to all rules and regulations set down by Team Mi’kmaw Nova Scotia (as per policy) and maintain a professional code of conduct when dealing with the team athletes, parents, fellow staff members, and officials.

**Accommodation**

Chaperones may be required to share a room with another chaperone, the coach or manager or another accompanying adult.

*By signing this form, chaperones acknowledge that they have read and understand the Chaperone Code of Conduct for Team Mi’kmaw Nova Scotia and accept the consequences/ repercussions, should they violate any of the provisions within the Code of Conduct.*

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| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read and understood the policy and will abide by it as a member of Team Mi’kmaw Nova Scotia. |
| Chaperone Signature Date |